

ANNEX C.

Notes:

- (1) The **pre-requisite** for any application will be the requirements stated in the DOL brochure Option 4 and it is non-negotiable (See normative documents on application form). The letter from the employer to prove that applicant has at least **5 years' relevant workplace experience in hazardous locations** is definitely not negotiable. SAFA will not engage in any correspondence regarding the 5 years relevant experience.
- (2) The accepted methods of payment are either by EFT or cash deposit made at any ABSA Bank, **cash will not be accepted.**
- (3) The application fee stated on the application form includes VAT.
 - (4) **Banking details: ABSA Bank Randburg Branch, Branch Code 632005, Acc No. 918 979 8810.**
All payments must be made by EFT or direct deposit, NO cheques will be accepted. The applicant must ensure that their name and Id. number is quoted in the "beneficiary reference number" field.
- (5) Applications will not be considered unless proof of payment forms part of the application documentation.
- (6) Candidates who's application were scrutinized and found to be complete will be informed in writing of an interview date time and place.
- (7) Any travel costs associated with attending the interview will be the applicant's responsibility.
- (8) SAFA will attempt to regionalize interviews to major centres but cannot guarantee this.
- (9) The outcome of the interview will be communicated in writing to the applicant by SAFA within ten working days after the interview
- (10) Applicants whose applications are incomplete will be informed in writing by SAFA.
- (11) The communication will also state the deadline (final date) for submitting the outstanding documentation.
- (12) Failure to meet the deadline (date) will constitute a spoiled application and the application fee will be forfeited.
- (13) A spoiled application is one in which the applicant failed to submit all documentation before the expiry date set by SAFA. This date is non-negotiable.
- (14) Spoiled applications will be destroyed, and not returned to applicants.
- (15) The format of the interview will be a panel comprising of minimum two members nominated by SAFA.
- (16) Applicants should avail themselves for a minimum of two hours.
- (17) Applicants who do not report after 30 minutes will be disqualified and they will be informed in writing that they may re-apply.
- (18) Successful applications will be kept on file for a period of 90 days and then be archived.
- (19) Appeals: SAFA will not consider any appeal, the decision of the relevant committee or interview panel is final.
- (20) SAFA will not engage in any correspondence with an applicant other than the finding/result/outcome of the relevant committee or interview panel.
- (21) Applicants can re-apply once the decision of the committee interview panel has been communicated to the applicant.
- (22) Re-application will be considered a new application.